



for Cambodian Children
A community-based care organisation

QUARTERLY REPORT

2025

OCTOBER - DECEMBER

Organisation's Name:

**Hope for Cambodian Children Foundation
A Community-Based Care Organisation**

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ABBREVIATIONS

HfCCF:	Hope for Cambodian Children Foundation
CCWC:	Commune Committee for Women and Children
MoFA:	Ministry of Foreign Affairs and International Cooperation
MoSVY:	Ministry of Social Affairs, Veterans, and Youth Rehabilitation
DoSVY:	Department of Social Affairs, Veterans and Youth Rehabilitation
MoEYS:	Ministry of Education, Youth and Sport
MoU:	Memorandum of Understanding
BEST:	Battambang Education Support Team
PoE:	Provincial Department of Education
DoLVT:	Battambang Department of Labour Vocational Training
PMTCT:	Prevention Mother to Child Transmission
WCAC:	Women and Children's Affairs Advisory Committee



A MESSAGE FROM HfCCF'S DIRECTOR

Over the past months, I am proud of how our team has continued to operate with clarity, compassion, and strong accountability across all areas of our work. We remained firmly focused on protecting children, strengthening families, and building long-term resilience within the communities we serve.

Our community assistance work demonstrated responsiveness and close collaboration with local authorities, most notably through the construction of a safe home and sanitation facilities for a highly vulnerable family, alongside timely emergency education and medical support. These actions reflect our commitment to practical solutions that immediately improve dignity, safety, and opportunity.

Family preservation remained a core strength of our organisation. Seeing one of our long-term supported children graduate from Grade 12 and begin university studies in social work was a powerful reminder of why sustained investment matters. At the same time, our team made careful, well-informed decisions to continue supporting families who are not yet able to independently sustain their children's education.

Our skills training and livelihood programs showed encouraging progress, with young people completing training, moving into internships, and planning small enterprises with family and community support. Importantly, our staff demonstrated flexibility by adapting training arrangements to suit individual and family circumstances, ensuring both well-being and long-term success.

Education programs across all levels were delivered with consistency and strong monitoring. From early childhood to university scholarships, our focus on quality, attendance, discipline, and personal responsibility continues to produce positive outcomes. The success of our students, including transitions to higher education and strong performance in school and sports, reflects the dedication of both learners and staff.

Equally significant was the strength of our internal systems. Administrative, financial, and compliance responsibilities were managed thoroughly and on time, ensuring transparency, donor confidence, and regulatory compliance. Our engagement with government departments and advisory committees remained active and constructive, reinforcing our role as a trusted partner in child and community development.

Overall, this period highlights an organisation operating with maturity, strong teamwork, and a clear sense of purpose. While challenges remain, the way our team has worked together — thoughtfully, responsibly, and with heart — gives me confidence in our direction and in the continued impact of our mission.

Regards



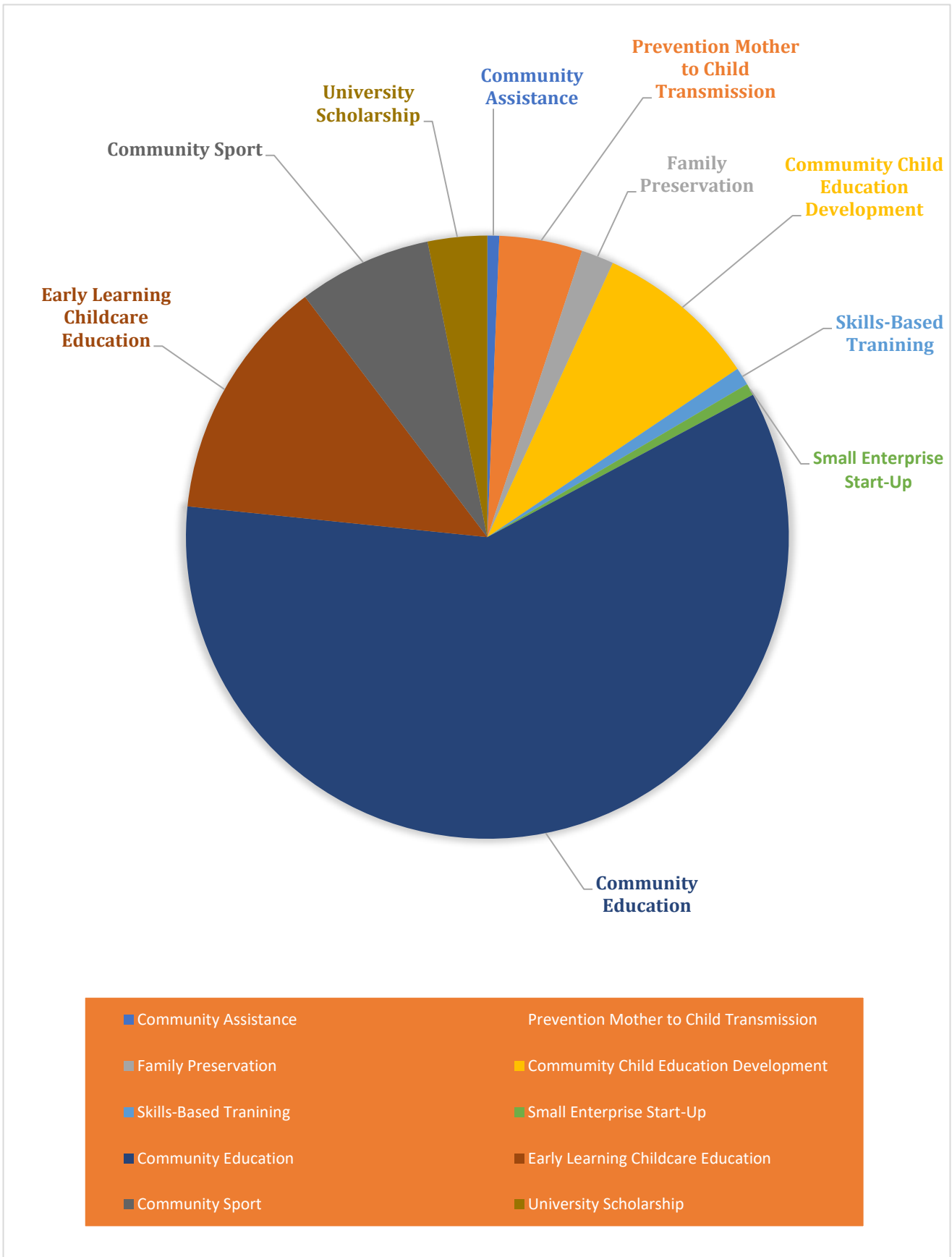
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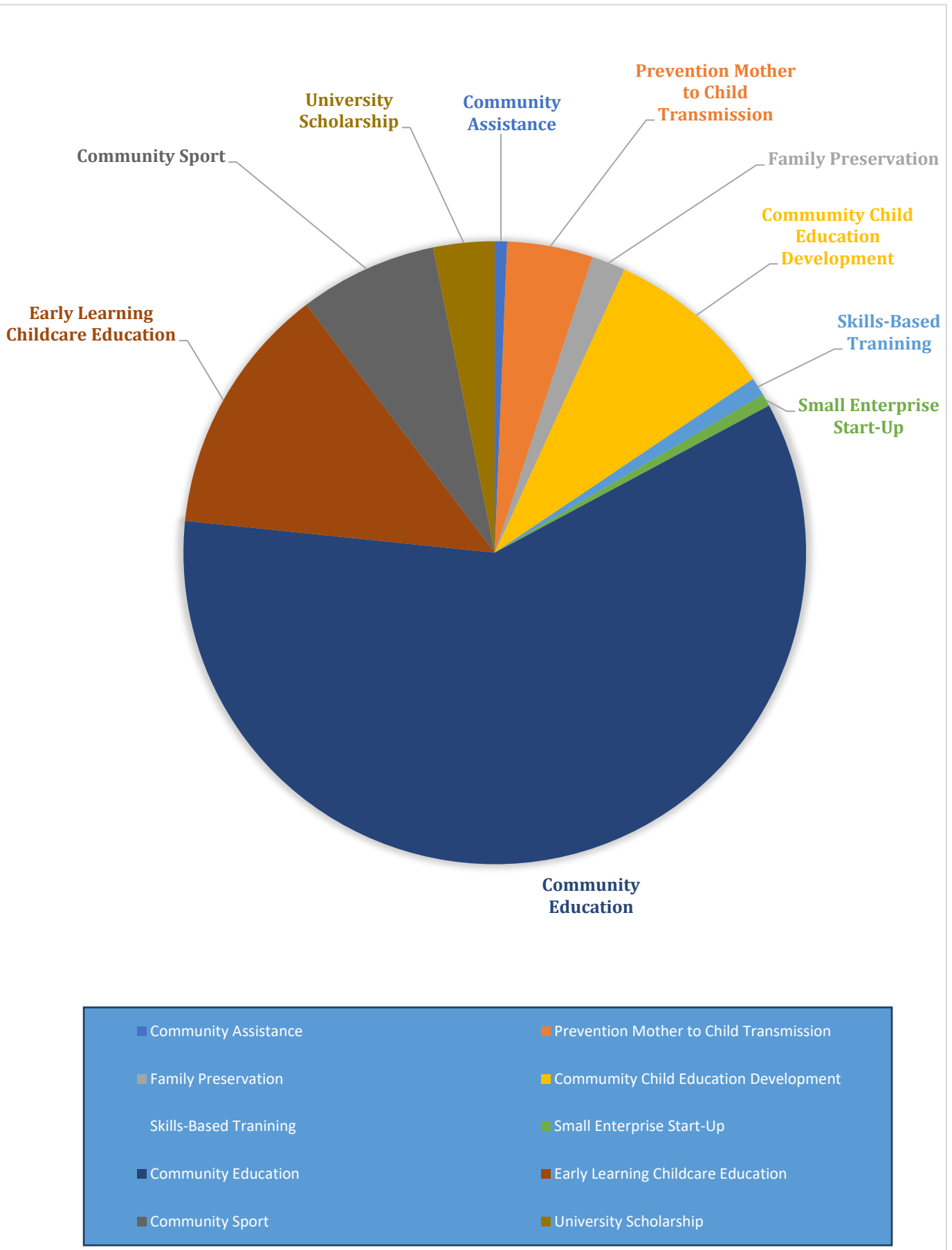
Hope for Cambodian Children Foundation Inc.
An Australian - Cambodian Partnership.

PIE CHART

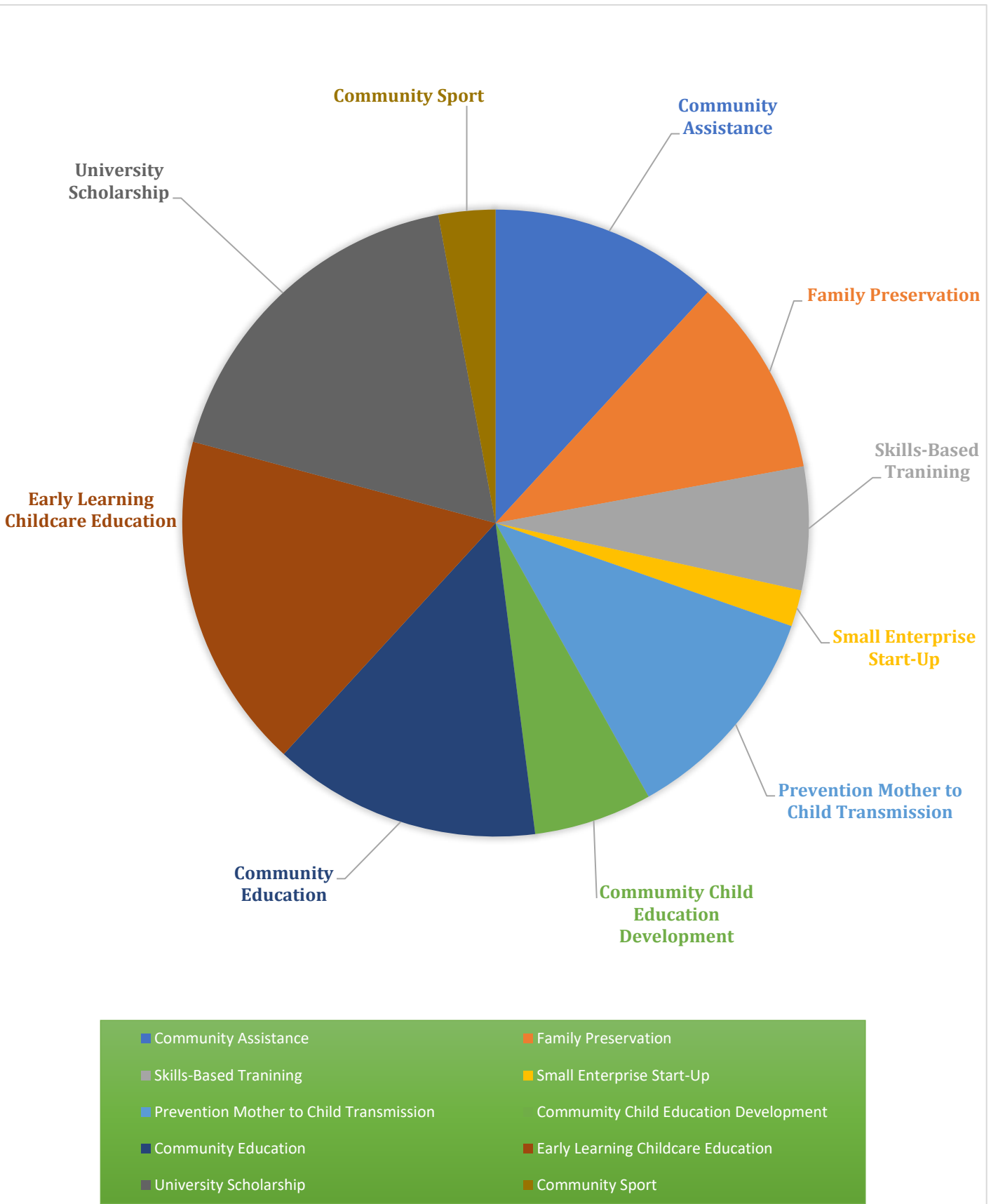
Number of Children attending HOPE's Community Programs



Percentage of Children Attending HOPE's Community Programs



Total Quarterly Expense on HOPE Community Programs



Hope for Cambodian Children Foundation Inc.
An Australian - Cambodian Partnership.

COMMUNITY ASSISTANCE

This quarter, we supported 4 cases (2 women) as follows:

1. New house and toilet construction activity

The HfCCF built one new house and one toilet for a poor and vulnerable family at the request of the local authorities in Sangke District. The family of 8 consists of two parents and six children. Three of the children attend school and also care for their younger siblings. The family now has a warmer and safer shelter than before.

2. House repair activity

N/A

3. Emergency Support

HfCCF provided 160 sets of school supplies and one printer to a rural primary school in the Tonle Sap lake area.

Hope also supported travel expenses for a man to receive medical treatment at Battambang Provincial Referral Hospital. His health has improved and the doctor recommended that he wait four months before returning for further treatment.

4. Partnership

HfCCF participated in a meeting with the Battambang Provincial Women and Children's Affairs Consultative Committee to summarise the results of the 2025 work year and to outline the direction for 2026.





FAMILY PRESERVATION

We have 11 cases this quarter (10 girls).

1. Sreynit's Progress

Sreynit passed the 12th grade and has continued her studies at the National Institute of Social Affairs (NISA) in Phnom Penh, where she has chosen social work as her major. This outcome reflects what the HfCCF hopes to achieve after years of support.

Her case has now been transferred to the HfCCF Education Department with a case manager assigned to her.

2. Continued support for three cases

Although their agreements ended last quarter, after re-evaluating the family's livelihoods and finding that they still had insufficient funds to send their children to school, the HfCCF decided to continue supporting them.

3. Four strong student cases

There are four student cases who consistently achieve good test results each month.

4. Upcoming evaluations

Three cases have support agreements due to end in December, 2025. The case manager will evaluate whether to continue the support or conclude it.





SKILLS-BASED TRAINING

In the last three months, we have had a total of six cases (three female):

1. Car repair skills

Sam Oeun is continuing to learn car repair in Phnom Penh with great dedication and has received some compensation from his master because he performs well.

This December marks the end of the support agreement, and the case manager will evaluate whether to continue or close the case.

2. Motorcycle repair skills

Vicheka completed his motorcycle repair training and is currently continuing his internship at a repair shop near his home. He and his family plan to open a motorcycle repair shop in their community. The case manager is working with him, his family, and the authorities on a small enterprise start-up.

Vet is diligently learning motorcycle repair skills. In an interview with the master, the case manager learned that Vet is working hard and is already able to assist with many tasks, such as tyre repair, changing engine oil, sharpening chains, and replacing tyres. Once his skills improve further, the master will help him find a job.

3. Beauty Salon

There were three cases, including a teenage girl who asked to stop learning with Caritas Cambodia, an NGO partner, because she had never lived apart from her parents. However, she told the case manager that she still loved beauty skills but preferred to learn them in her community, near her parents. The case manager worked closely with her, her family, and the authorities to facilitate this arrangement.

4. Air conditioning repair skills

N/A

5. Drawing Skill

Chealin: December marks the end of the support agreement and the case manager will re-evaluate whether to continue or conclude it. In this case, the child lives with her aunt and elderly grandmother. Although her development is slow, we have observed that she does not give up on learning the skill she loves, and her current mental state is much better than before.



SMALL ENTERPRISE START-UP

This quarter, we have supported four families who have found new jobs to sustain themselves.

1. Chhorn – Motorcycle repair business

HfCCF provided a second capital package to Mr Chhorn after recognising his hard work. With this support, he expanded his business by buying old machines to repair and resell, earning a small profit from his motorcycle repair work. He saved money to buy two pigs, five ducks, and two goats. He also offered opportunities to villagers who had recently returned from Thailand without jobs, allowing them to learn motorcycle repair skills free of charge.

2. Savin – Coconut business

Savin and her husband continue their coconut-picking and selling business. Due to her husband's poor health, she can no longer sell coconuts regularly, leaving her short of money to buy school supplies for her children at the start of the new school year.

In this difficult situation, HfCCF provided her with a second capital package so her children can continue their education and she can maintain her business.

3. Samnang – Air conditioner repair teacher

Samnang is still working as an air conditioner repair teacher and plans to continue teaching in 2026.

4. Narong Rasmey – Sewing shop

Narong Rasmey, a widow living in a rural area, is a former sewing student of HfCCF. After completing her training, HfCCF supported her with a sewing machine and she continued sewing at home with great dedication.

Over the past six months, the case manager observed her struggles and her desire to open a small sewing shop in front of her house. HfCCF fulfilled her dream by providing a sewing shop and another sewing machine.

She is very happy and determined to work hard in this profession to earn a long-term living. She also hopes to teach students from poor communities for free once her skills are stronger.



PREVENTION MOTHER-TO-CHILD TRANSMISSION

This quarter, 28 children (including 16 girls) received milk formula support.

1. Medical travel support

Funds were provided to the mother of one child for travel expenses to Battambang Provincial Referral Hospital so the child could receive life-sustaining medication.

2. Nutrition support

Nutrition was provided to one child.

3. Plan 2026

Beginning in 2026, milk formula support for new cases will be replaced with other forms of assistance for babies and families, in line with the Battambang Department of Health's guidelines on the effective Prevention Mother-to-Child Transmission Program.



COMMUNITY CHILD EDUCATION DEVELOPMENT

This quarter, there were 55 cases, 26 girls.

1. Collaboration with the Education Office

The Social Worker worked with the Education Office staff to receive new children who had just graduated from the Early Learning Childcare and Education Program of the Hope for Cambodian Children Foundation.

2. Case assessments

The Social Worker assessed new cases referred to them by the Education Office staff to determine whether to open or close them. After assessing families, 55 cases were received.

3. School support

Hope for Cambodian Children Foundation provided 55 children with school supplies, uniforms, and shoes for the new school year.

4. Ongoing monitoring

The Social Worker will continue to visit homes and schools.



COMMUNITY EDUCATION

I. Introduction

The Community Education Program aims to improve the quality of education, strengthen foreign language and information technology skills, and develop the teaching capabilities of teachers and volunteers in the community. During this quarter, the organisation implemented several key activities in accordance with the plan.

II. Key Implementation Activities

1. Improving the Learning Environment

HfCCF is prepared to enhance the classroom environment by adjusting and equipping teaching materials for one English class and one computer class, creating an attractive learning space and encouraging student participation.

2. Encouraging the Use of English

HfCCF has prepared activities to create an environment that promotes the use of English both inside and outside the classroom, encouraging students to practice speaking, reading, and writing regularly.

3. Encouraging the Use of Libraries and Technology

Teachers have encouraged and facilitated students to use libraries to strengthen their research and computer skills through information searches and the use of technology in their studies.

4. Teacher Professional Development

HfCCF has organised a technical meeting to exchange experiences and discuss teaching and learning methods among teachers, helping to strengthen the quality of teaching and learning in the Community Education Program.

5. Volunteer Training

HfCCF has trained two volunteers from the University Scholarship Program in English teaching techniques to strengthen their teaching skills and support effective program implementation.

III. Results

The results of these changes have improved the learning environment and have increased student interest and engagement. Students have gained more opportunities to practice English and computer skills. Teachers and volunteers have enhanced their teaching skills and confidence.

IV. Conclusion

During this quarter, the Community Education Program implemented key activities with positive results in line with the plan. The organisation will continue to strengthen education quality, human resource development, and community participation to ensure the program's effectiveness going forward.



EARLY LEARNING CHILDCARE EDUCATION

I. Introduction

The Early Learning Childcare and Education Program aims to improve the quality of education, health care, and overall development of young kids in the community. During this quarter, the unit implemented several key activities in line with the plans and policies of the Ministry of Education, Youth, and Sports.

II. Key Implementation Activities

1. Curriculum Improvement and Teacher Development

Improved the curriculum for the new school year.

Organised orientation and training meetings for teachers at all levels to help them understand the new curriculum and adopt teaching methods appropriate to the age of the kids.

2. Support for Learning Materials

For the 2025–2026 school year, uniforms and learning materials were distributed to 82 kids to encourage school attendance and promote equity in learning.

3. Student Selection and Management

Prepared a community kindergarten student census table and submitted it to the Sangke District Education Office.

Prepared a Form 2 report (kindergarten data collection list) and submitted it to the Sangke District Education Office.

4. Kid Measurement and Assessment

Conducted the first standardised test for three-, four-, and five-year-old students and submitted the results to the Sangke District Education Office.

Prepared a child health comparison table (weight-to-height) to distinguish healthy and unhealthy kids for follow-up.

5. Planning and Coordination with Stakeholders

Prepared an annual activity plan for the kindergarten program and submitted it to the Sangke District Education Office.

Organised a meeting with kids' guardians to explain the program and to sign agreements to support the Early Learning Childcare and Education Program.

6. Nutrition and Environmental Activities

Implemented a biodiversity garden activity at the school and harvested vegetables to distribute to kids, promoting both nutrition and environmental education.

III. Results Achieved

- Kids received appropriate education and care according to standards.
- Teachers gained a better understanding of the new curriculum.
- Guardians and local authorities demonstrated strong participation.
- Kids' health and nutrition were closely monitored.

IV. Conclusion

During this quarter, the Early Childcare and Education Program implemented key activities with satisfactory results, in line with the set plan. The Hope for Cambodian Children Foundation will continue to improve program quality and strengthen collaboration with stakeholders to ensure better development outcomes for children in the future.



UNIVERSITY SCHOLARSHIP

I. Introduction

The University Scholarship Program aims to provide young people with opportunities to pursue higher education, strengthen human resources, and enhance professional skills for future social development. During this quarter, the Hope for Cambodian Children Foundation implemented several key activities to monitor, support, and select scholarship students transparently and effectively.

II. Key Implementation Activities

1. Monitoring and Supporting Scholarship Students

A quarterly meeting was held with 20 scholarship students from different generations and universities in Battambang Province to monitor their academic progress, address challenges, and encourage their academic efforts.

2. Preparing for the Selection of Supplementary Students

A process was developed to select supplementary students for the new generation to replace those who have completed their bachelor's degrees in various specialties. The process will be completed in January.

3. Collaboration with Stakeholders in Selection

The Hope for Cambodian Children Foundation worked closely with authorities, school principals, and other stakeholders to select 10 students from 32 applicants, based on transparency and academic ability.

4. Admissions by Specialisation

A total of 10 eighth-generation students were assigned to their chosen specialisations to ensure they received education aligned with their interests and abilities.

5. Strengthening Student Principles and Commitment

An additional meeting was organised with students from all generations to reinforce understanding of program principles and strengthen each student's commitment to study diligently, achieve good academic results, and prepare for future employment.

III. Results

Scholarship students were closely monitored and supported in their studies. The selection process for new students was implemented transparently, ensuring that students with appropriate abilities were selected. Students gained a clear understanding of their roles, responsibilities, and commitment to study.

IV. Conclusion

During this quarter, the University Scholarship Program successfully implemented key activities in line with the defined plan. The program played a significant role in developing human resources and preparing young people to be capable and competitive in the future job market.





COMMUNITY SPORT

I. Introduction

The Community Sports Program aims to promote physical health, team spirit, discipline, and the development of sportsmanship among students in the community. During this quarter, the Hope for Cambodian Children Foundation primarily implemented football activities, focusing on student safety and active participation.

II. Key Implementation Activities

1. Preparing the Sports Training Environment

Prepared and improved the football training field to provide a safe, clean, and suitable environment for practice, reducing risks and ensuring the safety of all participants.

2. Strengthening the Team's Capacity and Role

Helped all students participating in training better understand their roles and responsibilities within the team, thereby enhancing team spirit, discipline, and sportsmanship.

3. Participation in Competitions and Achievements

Guided and facilitated student participation in football competitions with partner organisations.

Achieved excellent results, with the under-15 team winning first prize, which greatly encouraged and motivated the students.

4. Strengthening Discipline and Participant Safety

Reinforced discipline among all training participants to ensure safety and required proper permission from guardians before students joined sports activities.

III. Results

Students improved their physical and mental health through regular sports training. Students developed a clear understanding of discipline and teamwork. The program achieved strong results, with the under-15 team winning first prize in the football competition.

IV. Conclusion

During this quarter, the Community Sports Program successfully implemented activities and achieved positive results. The program has significantly contributed to the development of students' health, discipline, and sports skills. The Hope for Cambodian

Children Foundation will continue to strengthen and expand sports activities to improve the quality of life and participation of young people in the community.



SUPPLEMENTAL STUDY SUPPORT

I. Introduction

The Supplementary Academic Support Program aims to improve the academic performance of high school students, ensure regular attendance, strengthen focus on studies, and prepare them to pursue higher education. During this quarter, Hope for Cambodian Children Foundation primarily implemented several key activities to support and closely monitor students.

II. Key Implementation Activities

1. Student Guidance and Orientation

Organised meetings and orientation sessions for 15 high school students from grades 10 to 12 to encourage them, increase their understanding of academic goals, and help them plan for the future.

2. Monitoring Attendance and Academic Performance

Worked closely with teachers and stakeholders to ensure that students attended school regularly, maintained discipline, and focused on their studies.

3. Recruitment of Supplementary Students

Organised a recruitment process for 20 supplementary students to continue in the Supplementary Academic Support Program.

Of the 15 students who received support this quarter, nine completed their support because they successfully finished high school and will continue their higher education as planned.

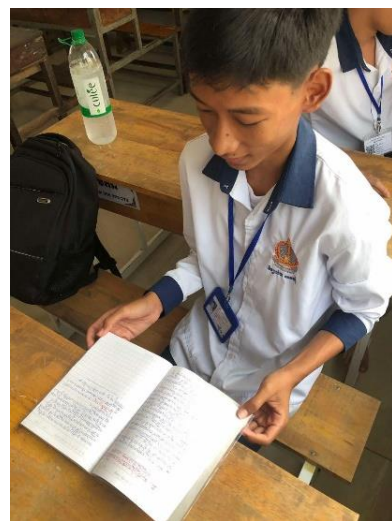
Among these students, about two to three were also selected for university scholarship programs.

III. Results

Students received guidance and close monitoring throughout their academic journey. Regular attendance rates and student focus improved. The program motivated students to pursue higher education and increased their chances of entering scholarship programs.

IV. Conclusion

During this quarter, the Supplementary Academic Support Program successfully implemented key activities in line with the established plan. The program made significant contributions to improving the quality of education and preparing young people for their future studies.



ADMINISTRATION AND FINANCE

Administrative Office

In the fourth quarter of 2025, the Administrative Office completed the following core administrative tasks:

- Managed the purchase of sanitary materials, office supplies, powdered milk, rice, water, gas, etc.
- Managed the employee attendance list and recorded employee fingerprints.
- Managed procedures for volunteers and all guests visiting the organisation.
- Prepared monthly reports on annual leave, sick leave, and special leave for employees.
- Arranged meeting venues, provided information to employees, and prepared meeting reports.
- Oversaw refuelling of all motorcycles and cars every Monday.
- Received and managed employee application forms and requests for sanitary materials and office supplies.
- Received requests for computer and printer repairs in the office.
- Received requests for repair materials and supplies for the repair and agriculture departments.
- Recorded incoming and outgoing letters.
- Reported the number of organisation employees to the labour department monthly.
- Report employee movements, salaries, and contributions to the Social Security System (SSS) monthly, no later than the 15th.
- Reported on the payment of wages for enterprises and establishments monthly, no later than the 20th, as required.
- Updated worker information in the LACMS system.
- Announced inspections in the SICMS system of the Ministry of Labour, Training, and Vocational Training.
- Prepared the annual report for 2025 to the Ministry of Social Affairs, the Ministry of Economy and Finance, and the Ministry of Foreign Affairs.
- Prepared monthly administrative reports for leadership, including completed work and plans for the upcoming month.
- Prepared monthly reports on the closing of material lists and requests.
- Paid monthly expenses such as water, electricity, and supplier invoices.
- Monitored and recorded security cameras.

Finance

- Received request documents and payments from employees.
- Verified attached invoices.
- Paid suppliers via Internet Banking.
- Sent weekly expense totals to the director.
- Entered information into the online tax system.

- Paid monthly payroll tax and National Social Security contributions via Internet Banking.
- Prepared monthly financial reports for the director and for submission to the Australian Board.
- Prepared monthly work reports for the director.
- Attended bi-weekly management meetings.
- Attended monthly staff meetings.
- Conducted annual staff evaluations.
- Prepared seniority payments for employees via Internet Banking.
- Prepared documents and processed employee salaries via Internet Banking.
- Prepared annual activity reports for the Ministry of Social Affairs, the Ministry of Economy, and the Ministry of Foreign Affairs.

Additional Tasks Completed in Q4 2025

October 2025

- Worked with the head of the Cambodian Disaster Committee to prepare a land ownership letter representing the Cambodian Children's Hope Foundation for residential land located in Roka Village, Roka Commune, Sangke District, Battambang Province, as part of the process of making a land title deed adjacent to Ri Ra land.
- Completed construction of the back fence and painting of the front fence.
- Prepared the budget for 2026.

November 2025

- Booked a hotel for guests and leaders from Australia.
- Arranged a dinner for guests.
- Reserved a meeting venue at a high-standard hotel and prepared the meeting room for leaders.
- Purchased a new car.
- Organised and managed the program to welcome cyclists, marking both the 20th anniversary of the organisation and the 1st anniversary of Grahame's departure.
- Paid car tax and obtained a new license plate.
- Took guests on a tour of Battambang Province with the team.
- Donated school supplies, clothes, and cakes to students in Tonle, and provided a printer for school use, together with leaders and guests.

December 2025

- Prepared a vacation plan for all staff.
- Prepared the 2025 annual report for relevant ministries, including the Ministry of Social Affairs, the Ministry of Foreign Affairs, the Ministry of Economy and Finance, and the Battambang Provincial Department of Social Affairs.
- Assisted the director in preparing the 2025 annual staff evaluation document.
- Prepared assistance at the provincial level to support individuals recruited to Battambang Province.

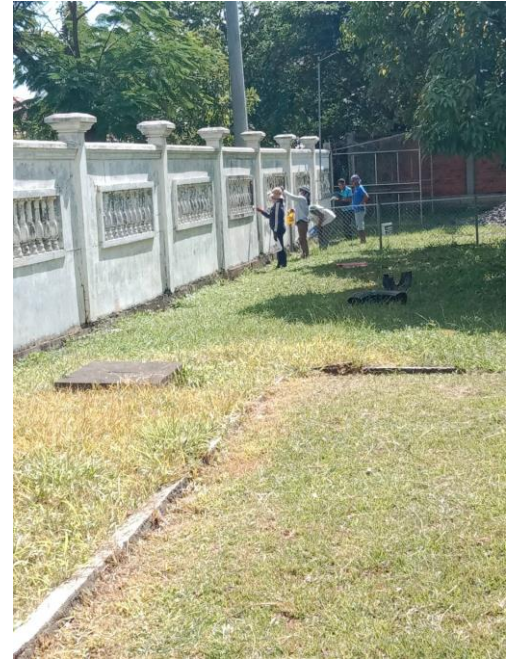
- Announced labour inspections in the SICMS system for December 2025. By Ministry announcement, all institutions under the Ministry of Labour must announce labour inspections twice a year: once in June and once in December.
- Prepared quarterly reports on the activities of the administrative and accounting departments.

Build a new fence



Paint the fence





Purchases the new vehicle



Welcome the HIRO and VIP Visitor



Assisted in preparing for the Board meeting and Annual General Meeting



Support School material



Support for the displaced people from the war



HOPE MEETINGS AND PARTNERSHIP RELATIONSHIPS

- Every second Monday, we hold our Executive Team Meetings. This group includes the HfCCF Director, Social Welfare Manager, Facilitator of Education, Security and Maintenance Team Leader, Accountant, and the Communication and Sponsorship Coordinator.
- Staff meetings are held on the fourth Thursday of each month.
- Team meetings are held weekly.
- As needed, HOPE also attends meetings at City Hall or the Governor's Office.
- We attend monthly meetings with the Women and Children's Affairs Advisory Committee, Sangke District, Ek Phnom District, the Provincial Hall, and the Provincial Health Department. These meetings aim to discuss the protection of women and children. The Advisory Committee, communes, districts, and partner organisations report on their monthly activities and challenges.

IN CONCLUSION

This report was prepared by submissions of members of the Executive Team to give our Board Members, Ambassadors, and Friends of HOPE an overview of our Cambodian activities during the last quarter. Our team members would be happy to answer any questions you might have.

Stay safe, and have a wonderful day.

Regards,



Pichponloeu OUM
Communication and Sponsorship Coordinator
Hope for Cambodian Children Foundation